

**REGULAR MEETING
OF BOARD OF EDUCATION**

MINUTES

April 27, 2016

The meeting was called to order at 6:01 p.m. by President Tony Peña in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

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| Pledge of Allegiance | Manuel San Miguel, Director-Student Services, led the Pledge of Allegiance. | |
| Roll Call | Trustee Alicia Anderson
Trustee Tony Peña
Trustee Sonya Cuellar | Trustee Linda Garcia
Trustee Vivian Hansen |
| Administrators Present | Ruth Pérez, Superintendent
Ranita Browning, Interim-Assistant Superintendent-Business Services
Myrna Morales, Assistant Superintendent-Human Resources
Deborah Stark, Assistant Superintendent-Educational Services
Adrian Ayala, Director-Leadership Development
Kim Cole, Director-Special Education/ECE
Greg Francois, Director-Secondary Ed. & Instructional Technology
Margarita Rodriguez, Director-Research
Beatriz Spelker-Levi, Director-Personnel
Chris Stamm, Director-Student Nutrition Services
Patricia Tu, Interim Director-Fiscal Services
Jerry King, Principal-Paramount Adult School
Morrie Kosareff, Principal-Paramount High School-West
Roxanne Shelby, Assistant Principal-Buena Vista High School | |
| Approve Agenda
April 27, 2016
1.123 | Trustee Anderson moved, Trustee Garcia seconded and the motion carried 5-0 to approve the agenda of the Regular Meeting of April 27, 2016.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña | |
| Regular Meeting Minutes
April 13, 2016
1.124 | Trustee Cuellar moved, Trustee Hansen seconded and the motion carried 5-0 to approve the Regular Meeting minutes of April 13, 2016.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña | |

REPORTS

4-27-16

Student Board Representatives	Avery De La Cruz-Paramount High School, Janet Lopez-Paramount High-West, Gabriela Garibay-Buena Vista High School and Sarah Hernandez-Paramount Adult School reported on school academic, athletic and extra-curricular activities.
Employee Representative Reports	<p>There was no CSEA representative in attendance.</p> <p>TAP President April O'Connor shared that she attended the Annual PEP fundraising event and shared that it was an amazing event, it's been busy preparing for the Relay For Life event coming up, she also extended an invitation to the Teacher Appreciation night at Gus's Deli on May 4. She thanked the District for extending the association an opportunity to be a part of the panel for the CBO interviews. The Association finalized their opener and will be providing Dr. Morales with it.</p>
Board Members' Reports	<p>Trustee Anderson attended a conference with the Board and Superintendent hosted by AALRR and she attended the Annual PEP Fundraiser event.</p> <p>Trustee Cuellar attended a conference with the Board and Superintendent hosted by AALRR.</p> <p>Trustee Hansen attended a conference with the Board and Superintendent hosted by AALRR, the Annual PEP Fundraiser event, the K-12 Joint Cerritos College/Superintendent's meeting and the Superintendent's Community Input Session meeting.</p> <p>Trustee Garcia attended the Relay For Life Survivors Dinner, the PEP Fundraiser event and she wished to encourage all to go out and support the Relay For Life event taking place on April 30 and May 1, 2016.</p> <p>Trustee Peña attended a conference with the Board and Superintendent hosted by AALRR, he attended the Annual PEP Fundraiser event, Open Houses at Alondra and Paramount Park Middle Schools and the District's Annual Administrative Assistants luncheon.</p>
Superintendent's Report	<p>Superintendent Dr. Pérez highlighted a variety of items</p> <ul style="list-style-type: none"> • Superintendent Pérez shared that final candidates for the CBO vacancy will be interviewed next week. • She attended a recognition event for Buena Vista High School students and thanked administration for the special recognition they organized for the students. • Dr. Pérez along with Board members attended a conference hosted by AALRR. • Superintendent Pérez attended the Annual PEP fundraiser event. • Superintendent Pérez along with Board member Hansen attended the Cerritos College K-12 Partners in Education meeting. • Dr. Pérez hosted the Annual Administrative Assistant's Luncheon and shared it was a special event. • Superintendent Perez hosted a Community Input Session and thanked Dr. Stark for her assistance in coordinating the event.

She added and thanked Dr. Aguilar-Nuno for not just inviting her parents to the meeting but for driving them there as well.

ELA/ELD Textbook Adoption Update

Dr. Deborah Stark, Assistant Superintendent-Educational Services provided the Board with information on ELA/ELD Textbook adoption. She added that the purpose of the presentation is to:

- Provide information on the process and recommendation for K-5 ELA and ELD textbooks in 2016-17 and recommended next steps.

History of K-5 ELA, ELD Program

- 2002-03: Open Court textbooks adopted. Open Court materials used for reading, writing and all district assessments. ELD based on supplemental materials and district developed scope and sequence.
- 2013-14: Common Core standards in ELA and math implemented. Thinking Maps implemented to support thinking processes, writing.
- 2014-15: Write from the Beginning and Beyond implemented (Narrative). Foundational Reading Skills Assessments implemented in grades K-1.
- 2015-16: Write from the Beginning and Beyond implemented (Informational).

Goals for Textbook Adoption Committees

- Understand the components of the new ELA/ELD Framework
- Analyze data on literacy needs of PUSD's students
- Review state approved ELA programs and analyze materials to ensure they align with standards and meet the needs of PUSD's students
- Make a recommendation for adoption

Maintaining Effective Practices

The Committee discussed the value of maintaining selected components of the current ELA program that are having a positive impact. These include the need to continue:

- Thinking Maps
- Write from the Beginning and Beyond
- Foundational Reading Skills Assessments (Grades K-1)

K-5 Textbook Committee Members

Member	Grade	School
Kim Cacpal	K-5 ELA Coach	Collins
Katie Lee	Kindergarten	Collins
Margaret Armenta	1 st Grade	Gaines
Michael Naruko	Principal	Gaines
Yvonne Poole	3 rd Grade	Gaines

Fanny Varela	ELA Coach	Gaines
Tawny Bradley	K SDC	Hollydale
Carrie Hatch	4-5 SDC	Hollydale
Charla Kanz	TAP Representative	Hollydale
Monica Plascencia	Kindergarten	Hollydale
Trenise Spurling	ELA Coach	Hollydale
Kathy Vaughn	5 th Grade	Hollydale
Javier Arauz	4 th Grade	Jackson
Becky Choi	1-3 SDC	Jefferson
Elizandra Lopez	2 nd Grade	Jefferson
Virginia Redd	ELA Coach	Jefferson
Tina Morrison	ELA Coach	Keppel
Sarah Tatro	5 th Grade	Keppel
Michelle Chacon	Kindergarten	Lincoln
Topekia Jones	Principal	Lincoln
Mandy Murrieta	ELA Coach	Lincoln
Tiffany Breuklander	ELA Coach	Los Cerritos
Sonia Morales	3 rd Grade	Los Cerritos
Diana Velis	2 nd Grade	Los Cerritos
Luz Avila	4 th Grade	Mokler
Marilyn Equihua	ELA Coach	Mokler
Sonia Rodriguez	2 nd Grade	Mokler
Gypsy Caero	4-5 SDC	Roosevelt
Kristina Galias	5 th Grade	Roosevelt
Carmelina Scalas	1 st Grade	Roosevelt
Irma Guzman	4 th Grade	Tanner
Delia Kiely	1 st Grade	Tanner
Christie Martin	ELA Coach	Wirtz
Teresa Reno	3 rd Grade	Wirtz
Rita Cruz	Cur. Specialist	District Office
Deanne Katayama	Cur. Specialist	District Office
Malis Pech	Cur. Specialist	District Office

Meeting Dates and Topics:

Date	Topic
January 26, 2016	Committee Goals, Norms, Circles of Implementation, Key Shi LCAP Goals
February 3, 2016	Committee Parameters, Consensus, Developing the District Lens, Program Types
February 18, 2016	ELA/ELD Criteria, <i>Benchmark Education</i> Overview and Materials Review, Summarize and Share Out
March 2, 2016	ELA/ELD Criteria, <i>Houghton Mifflin Harcourt and McGraw Hill</i> , Overview and Materials Review, Summarize and Share Out
March 9, 2016	ELA/ELD Criteria, <i>National Geographic</i> Overview and Materials Review, Summarize and Share Out
March 23, 2016	Standards Trace of <i>Benchmark Education</i> , <i>McGraw Hill</i> , <i>National Geographic</i> , Summarize and Share Out
April 6, 2016	Standards Trace of <i>McGraw Hill and National Geographic</i> , Summarize and Share Out, Final Consensus

Recommendation:

Committee recommends Reading Wonders, (McGraw Hill) textbook and materials. Strengths of this text and materials:

- Vocabulary instruction
- Use of text based evidence
- Use of multiple text sources (leveled readers, anthology)
- Essential questions that make connections between reading and writing

Effective Implementation requires Effective Support

Professional development for a new initiative is essential. All K-5 teachers will be provided with four days of professional development in 2016-17:

August, 2016	2016-17
Two days: K-1 Session 2-3 Session 4-5 Session	Fall, 2016: one day, K-1, 2-3, 4-5 Spring, 2017: one day, K-1, 2-3, 4-5

Curriculum units and assessments will be created to support and focus the implementation of new materials.

Estimated Cost, Grades K-5

Material	Approximate Cost	LCFF Funds
Core Materials	\$900,000	Base Funds
Supplemental Materials within Core Program	\$470,000	S/C Funds

Intervention Materials	\$280,000	S/C Funds
Total	\$900,000 \$750,000	Base Funds S/C Funds

**BOARD MEETING
CALENDER**

There were no changes to the Board meeting calendar.

HEARING SECTION

There were no speakers during the hearing section.

CONSENT ITEMS

0.125

Trustee Cuellar moved, Trustee Anderson seconded and the motion carried 5-0 to approve the Consent Items.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Human Resources

Personnel Report
15-15
2.125

Accept Personnel Report 15-15, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2015-16 State Budget Act and related legislation.

Educational Services

Consultant and Contract
Services
3.125

Approved the consultant and contract service request authorizing contracts with consultants or independent contractor who provides specialized services, as submitted.

Overnight and/or Out-of-
County Study Trips
3.125

Approve the overnight and/or out-of-county study trips for students consistent with the District policies and instructional programs.

Professional Activities Report
15-02
3.125

Approve the Professional Activities Report 15-02 for the Zamboni Middle School staff to attend an out-of-state conference.

Business Services

Purchase Order Report
15-15
4.125

Approved Purchase Order Report 15-15 authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of
March 2016
4.125

Approve warrants for all funds through March with a total of \$14,906,144.21.

Acceptance of Donations
4.125

Accepted the donations as presented on behalf of the District with any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

ACTION ITEMS

General Services

Resolution 15-38
California Day of the Teacher
1.126

Trustee Garcia moved, Trustee Anderson seconded, and the motion carried 5-0 to adopt Resolution 15-38 recognizing the District's teachers for their commitment, dedication, professionalism, and contributions to the educational success of students.

Resolution 15-39
Classified Employees Week
1.127

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adopt Resolution 15-39 recognizing employees of Paramount Unified School District for their contributions, dedication and support for the educational success of students.

Human Resources

Revise Job Description and
Salary Realignment for Risk
Management/ Benefits
Technician – Confidential
2.128

Trustee Garcia moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the revised job description and salary realignment for Risk Management/ Benefits Technician – Confidential effective October 9, 2015.

Educational Services

New Course: Advanced
Placement Human
Geography
3.129

Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to approve the adoption of the Advanced Placement Human Geography course and the purchase of textbooks and instructional materials for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

New Course: Food Service
and Hospitality
3.130

Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve and adopt the Career Technical Education Food Service and Hospitality Course and the purchase of the textbooks and instructional materials for the 2016-17 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Career Technical Education
Incentive Grant Award
3.131

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to accept funds for the CTE Incentive Grant award to develop students' skills enrolled in Career Technical Programs.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Renaming Career Technical
Courses
3.132

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the renaming of titles of select Career Technical Education courses.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Carl D. Perkins Grant Award
Amendment
3.133

Trustee Cuellar moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the Carl D. Perkins Grant Award amendment for the 2015-16 school year.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

K-5 Language Arts Textbook
and Instructional Materials
Adoption

Trustee Anderson moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the adoption and purchase of textbooks for K-5 Language Arts, ELD and Intervention textbooks and instructional

- 3.134 materials for implementation in fall, 2016.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Nonpublic School Placement for a Special Education Student for 2015-16
3.135 Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the placement for a special education student in nonpublic schools, as determined by the student's Individual Education Plan for the 2015-16 school year.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- New Course: Advanced Placement Studio Art: Drawing
3.136 Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the adoption of the Advanced Placement Studio Art: Drawing course for the 2016-17 school year.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Naviance Software Contract
3.137 Trustee Hansen moved, Trustee Anderson seconded, and the motion carried 5-0 to amend the purchase of Naviance software program in 2015-16 for Buena Vista and Paramount High School.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Business Services

- Agreement for Consultant Services – Proposition 39 California Clean Energy Jobs Act Project Implementation
4.138 Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to approve the agreement with Facilities Commissioning & Technical Services to assist the District with completion of phase one of the implementation of the Proposition 39 California Clean Energy Jobs Act, and authorize the Superintendent or designee to execute all necessary documents.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- Agreement for Services with The Kendrick Group, LLC for 2016-17 and Submission of E-Rate Applications
4.139 Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the 2016-17 contract agreement with the Kendrick Group, LLC to provide services for E-Rate filings for all District schools, and authorize staff to submit the 2017-18 E-Rate applications, as appropriate to meet all deadlines.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña
- 2015-16 Budget Adjustments as of March 31, 2016
4.140 Trustee Anderson moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the 2015-16 budget adjustments for the General Funds, Unrestricted and Restricted, and the Adult Education Fund.
Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

CONFERENCE ITEMS

Human Resources

- Proposed Revised Board Policy 4121 – Substitute Teachers
The Board accepted for first reading proposed revised Board Policy 4121 – Substitute Teachers that reflects current state regulations.

INFORMATION ITEMS

Business Services

Monthly Financial Statements, March 2016

The Board received as information in J-200 format a financial statement for each fund for the months of July to March 2016.

Monthly Financial Statements, March 2016 - Special Education

The Board received as information in J-200 format a financial statement for Special Education for the months of July to March 2016.

Monthly Financial Statements, March 2016 – Self-Insurance Fund – Health and Welfare

The Board received as information in J-200 format a financial statement for the Self-Insurance Fund – Health and Welfare for the months July to March 2016.

Average Daily Attendance Summary Report through March 18, 2016 and the Seventh Monthly School Enrollment Report

The Board received as information the monthly school attendance reports for 2015-16.

ANNOUNCEMENTS

President Peña reported that the next Regular Meeting would be May 25, 2016, at 6:00 p.m. – Boardroom of the District Office.

Staff Employee Comments Per Government Code 54957

There were no staff/employee comments.

CLOSED SESSION

The Board adjourned to Closed Session at 6:59 p.m. to discuss public employee appointment and governance team items.

OPEN SESSION

The Board reconvened to Regular Session at 8:24 p.m. President Peña reported that they discussed public employee appointment and governance team items.

The following action was taken in Closed Session:

Public Employee Appointment
2.141

Trustee Anderson moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the appointment of Patricia Tu as Director of Fiscal Services as soon as mutually agreeable.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

ADJOURNMENT

Trustee Cuellar moved, Trustee Hansen seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on April 27, 2016 at 8:24 p.m.

Ayes: 5 – Trustees Anderson, Cuellar, Garcia, Hansen, Peña

Ruth Pérez, Secretary
To the Board of Education

President

Vice President/Clerk